

# MSA Meeting Minutes

## (AGM + Committee Meeting)

### 6 October 2025

**Topic:** MSA AGM

**Time:** 7:00 PM

## Present

Alison McKeegan (AM)

Kate Bradley (KB)

Chris Budhi (CB)

Thomas O'Neill (TON)

Elizabeth Cook (EC)

Nick Clark (NC)

Emma Howgego (EH)

Netty Farrell (NF)

Hania Childs (HC)

Nick Haycraft (NH)

Bex Houghton (BH)

Chloe Hodgkinson (CH)

43 people present including those listed above

## AGM

Welcome to attendees

President's report (Nathan Clark, Headteacher)

Chair's report (Alison McKeegan)

Treasurer's Report (Thomas O'Neill) (Paper 1)

Motion: Amendments to the MSA Constitution - for vote

- Two proposed changes to the Constitution (Paper 2) are included in blue ink. See separate documents in the 2025 AGM folder.
- A vote was taken on each and there were no objections to either change.
- Both amendments can go through for changes to the Constitution.

## Election of Officers (proposed by the President)

- **Secretary:** Kate Bradley - Nominated by AM, seconded by CB, no objections
- **Treasurer:** Thomas O'Neill - Nominated by AM, seconded by CB, no objections
- **Vice Chair:**
- **Chair:** No one has come forward for VC or Chair, so an EGM will have to be held

## Q&As

There were no questions and attendees have the MSA email address should any come up after the meeting.

## AGM close

# MSA Committee meeting

The committee then stayed on for a meeting after the AGM:

## Present

Alison McKeegan (AM)  
Nick Clark (NC)  
Kate Bradley (KB)  
Chris Budhi (CB)  
Thomas O'Neill (TON)  
Elizabeth Cook (EC)  
Adam Michael (AM)  
Netty Farrell (NF)  
SJ Budhi (SJB)  
Hania Childs (HC)  
Emma Howgego (EH)

## EGM

- NC has suggested holding EGM at 2:45PM on a Friday
- He will send out a Parentmail

# Fireworks Night

- Adam has spoken to Neil Mackay about the fireworks
- About £1,500 +VAT but there might be a 10% increase in price, but hopefully not
- Tom has headed up the risk assessment. He has suggested new high vis vests that are a specific colour (black with white stripes) so that they know if there is anyone on the field that should not be there on the field during the display. He will look into the cost.
- NC would like someone to be on duty watching the fireworks the second they are placed on the field. This will be Adam or Tom and has already been worked into the risk assessment.
- Succession planning - fireworks setting off certificates running out after three years. A recruitment drive will be needed.
- Ticket prices - £750 increase in insurance costs. £7 in advance, £10 at gate last year; let's increase to £8 in advance, £12 at gate, pre-schoolers still free
- Gates open 5:30, fireworks start at 7pm
- Bar, goofy food truck, sweet van, first aid all booked
- **Action 061025.1:** EC making the posters
- **Action 061025.2:** TON setting up Jumblebee - let's get it live by Friday (he will message EC when its done)
- **Action 061025.3:** CB to cost up providing hot drinks and share the information
- **Action 061025.4:** KB Volunteer sign-up sheet (this needs to be live by Friday too)
- **Action 061025.5:** AM & KB look for external facepainters
- **Action 061025.6:** EC ordering the glow toys

# Funding requests

- No objections to funding the three places for the class trip to Grafham